

FORM MEDIC

A Reform PDC Business Platform Component

What Is Form Medic

All healthcare organizations face the same overwhelming challenges when it comes to efficiently managing and distributing forms. Since forms are still typically paper based, tremendous amounts of time and money are wasted on purchasing, storing and manufacturing pre-printed forms. Furthermore, healthcare forms are constantly changing, which adds the stress of having to ensure that the most recent versions are being used throughout an entire organization. Along with form management difficulties, healthcare organizations also struggle with inefficiencies due to the forms that are filled out inaccurately or illegibly.

Reports from the Institute of Medicine show that between 44,000 and 98,000 patients die each year due to medical errors in hospitals, with the majority of these errors occurring during the ordering and patient administration stages. With form automation and distribution that's highly efficient, reliable and convenient, Form Medic was designed to alleviate the important issues that the healthcare industry faces today. Form Medic is an innovative solution that will replace paper forms with electronic ones, allowing healthcare personnel to access, fill in and process them from the most convenient location -- the MFP screen.

Convenient, Centralized Access

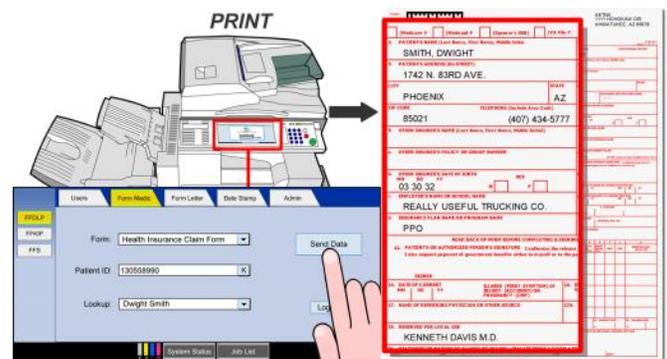
- Convert pre-printed forms to electronic format, so they can be easily updated and modified if needed
- Forms are stored in one central location, guaranteeing the same forms are being utilized throughout the organization
- Access all forms upon login at any MFP on the network
- List of accessible forms can be set to vary depending on the user or group, with certain forms only available to specific individuals
- Ability to print forms directly to the MFP also ensures that they are being delivered to the user that requested them. Forms with confidential patient information can not be misplaced or taken by the wrong personnel

Increased Accuracy

- Using Form Medic, personnel can lookup patient information and use it to automatically fill in the form fields
- Details can be entered directly from the MFP screen if patient information is not on file
- When a form is printed, it populates with information that is easy to read - eliminating the potential of critical mistakes and improving the quality of patient safety & care



Form Medic MFP Screen



Form Medic Form Screen

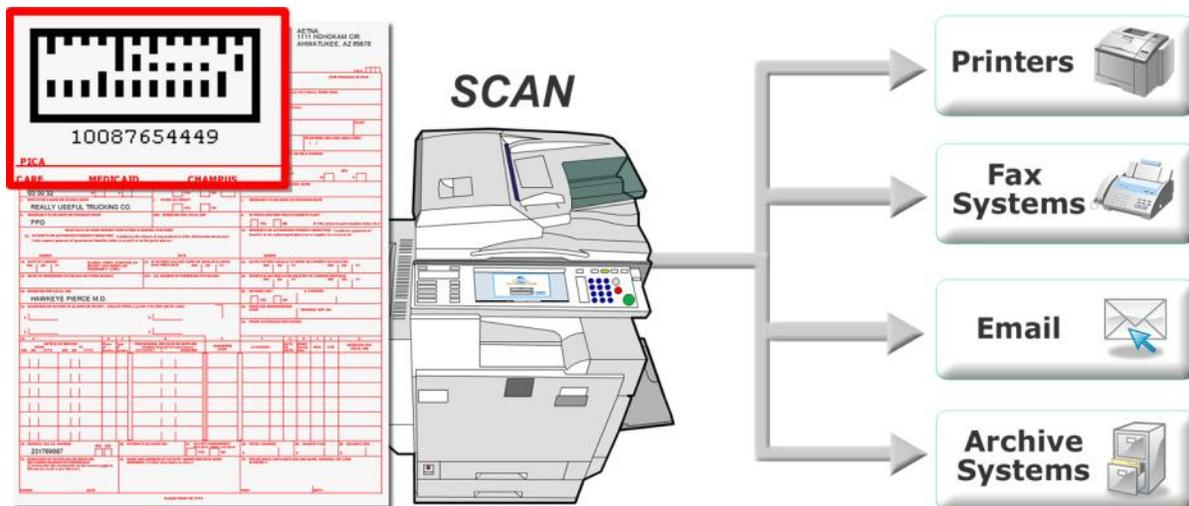


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Automatic Distribution

- Documents printed with Form Medic are tagged with a unique Tag Doc barcode, which is associated with information on the form -- patient name, doctor, SS#, etc
- Printed forms can be given to the patients or employees to fill out further or sign
- Upon scanning the document, the Tag Doc barcode is recognized
- Automatically, the form is sent to a printer in a different department, faxed to a doctor, emailed to patient's insurance company and archived to the hospital's EMR
- Patient information that was used to fill in the form fields is then used to archive and index the document to digital archival systems
- If the document needs to be referenced in the future, searches can be performed using any data that was on the form for quick retrieval



Form Medic Print Distribution

Benefits of Form Medic

- Streamlined form management & processing, improved quality of patient care
- Eliminates costs & time wasted on managing and storing paper documents
- Conveniently access and print forms on demand from any MFP
- Guarantee that the most up to date forms are being used throughout the organization
- Automatically fill in forms with patient information
- Remove the potential of fatal or critical errors due to inaccurate or illegible information
- Automate distribution of completed patient forms to printers, fax, email and archival systems
- Perform searches in order to quickly retrieve specific forms stored in archival systems

